

Merchant Name/DBA:



Application & Underwriting Checklist Card Not Present (Keyed) & Ecommerce

_____ Signed Merchant Application & Program Guide

_____ Signed W-9

_____ Copy of Voided Check, Bank Letter or EPI Bank Verification Form

_____ Copy of signer's Driver's License

_____ 3 Months Merchant's Previous Processing Statements

Note: Bank Statements can be used if Merchant's Previous Processing Statements aren't available

_____ 2 Trade References (to be listed on Merchant Processing Application)

_____ *Pictures of Exterior, Signage, Interior and Inventory*

Minimum 2 of the following items:

_____ Articles of Incorporation or Certificate of LLC formation

_____ Business license or DBA certificate

_____ Sales Tax ID certificate or proof of EIN filing

_____ Utility Bill showing DBA name and address

_____ 3 Additional Months Merchant's Processing or Bank Statements